



GRENDON UNDERWOOD PARISH COUNCIL

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MINUTES GENERAL PARISH COUNCIL MEETING Tuesday, 26th September 2023 at 19.30

DRAFT Issue date – 29th September 2023

B. Martindale - Acting Parish Clerk

OPEN FORUM FOR RESIDENTS & STAKEHOLDERS

Prior to the meeting being formally constituted for Council business, the Chairman may hold a discretionary Open Forum, for contributions from Parishioners and other stakeholders attending, (under adjournment): Items requiring decisions must be deferred for inclusion in the next agenda.

Buckinghamshire Councillor Macpherson gave an overview of current County activity advising budget setting under severe constraints. She advised a shortfall in the mandatory County land supply of 5 years down to 4.5 which could increase the likelihood of approval of speculative development applications.

She noted local concerns over multiple road closures for compulsory utility works and agreed to co-ordinate Highways resurfacing of Main Street in line with completion of utility excavations.

She agreed to investigate possible resolutions for the unacceptable state of carriageway footpaths.

She agreed to follow up requests for refreshing white lines at several locations.

A resident advised a breach of planning regulations by residential use of the Swan. He has submitted, to County Planning, concerns over regulations that automatically allow change of use to residential after 4 years of unopposed such use. GUPC agreed to follow up.

A resident expressed his interest in becoming a Parish Councillor and gave a brief overview of his background. He agreed to attend the next meeting for further consideration.

2309.01 ADMINISTRATIVE MATTERS

- (a) Attendees: Cllrs Moloney (Chairman), Benfield, Scanlon, Fealey, Jackman, Harris, Maker; County Cllr Macpherson; Clerk.
Apologies: none
Absences: none
Three members of the public attended.
- (b) Members will be invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Grendon Underwood Parish Council Code of Conduct for Members and by the Localism Act 2011. **MINUTE-** none declared
- (c) Members will consider agreeing the minutes of the previous meeting of Grendon Underwood Parish Council. Draft Minutes are circulated prior to the meeting to allow them to be taken as read. There were no amendments to the draft, requested by the cut-off date. **MINUTE-** so approved.
- (d) Actions pending from previous meetings – the Chairman will review status of any actions outstanding as identified in previous minutes, and as posted to the web site.

Actions held over from May 23 meeting:

- Playground/ PlayPark/ MUGA – (i) regular inspections and a defect rectification plan to be maintained - Cllr Jackman advised he had carried out a visual inspection and actioned some minor repairs on 23Jul23. He will carry out a monthly visual inspection and report findings. He confirmed benches outside the play area belonged to the village hall and scouts.
(ii) Compliance signage to be installed - **ACTIONED** with thanks to Cllr Maker. **CLOSED**
(iii) MUGA & PlayPark access footpath deterioration - **ACTION** a HS2 engineering team attended the site on 18May23 and follow up meet 19th September. Latest estimated completion delayed from September 23 to end 23. **PENDING**
- The use and maintenance of Village notice boards - **ACTION** Cllr Moloney agreed to refurbish the board opposite the post office. **TO MONITOR**
- Defibrillators – both devices to be re-located and refurbished - **ACTIONED**.
- (i) Grendon Underwood unit1 is relocated to Springhill- **ACTIONED** Clerk confirmed use of new caddy and necessary permissions had been obtained and recorded. **CLOSED**. In response to resident query, the Clerk was authorised to respond with agreed location rationale. **CLOSED**.
Cllr Scanlon to arrange disconnection & removal of old, powered caddy from previous location & provide Clerk with email of old location for thanks email. **PENDING**
- (ii) Grendon Underwood unit2 remains located at school, using current caddy. **ACTION** Clerk to contact school & village hall to confirm. Actioned **CLOSED**.
The Clerk was authorised to order location indicator and instruction signs as proposed and to arrange a service contract. **ACTION**

Actions from the June 23 meeting:

- Path to MUGA & playpark. pending update from HS2. Pending as above.
- Sign on the playpark slipped – **ACTIONED** Thanks to Cllr Jackman **CLOSED**
- MUGA gate does not close properly – **ACTIONED** Thanks to Cllr Maker **CLOSED**
- New planter - planter for Kingswood end of the village. Village Coronation organisers to follow up. - resolved

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to acquire; Clerk to order a new planter. **ACTIONED**. Payment received from HRH QEII passing committee. Thanks to Cllr Benfield. Filled & planted thanks to Cllr Maker. **CLOSED**

- Filling & planting of existing planter with topsoil and planting **ACTIONED** Thanks to Cllr Maker **CLOSED**
- Blocked drains in Spring Hill. **ACTION** - Cllr Rand noted a request to look into the problem and see what support Buckinghamshire Council can give to the residents. Awaiting results. Cllr Scanlon to email MP and 3 Bucks Councillors and arrange contact with HMP. **ACTIONED** Thanks to HMP. **CLOSED**

Actions from the July 23 meeting

No additional.

From last Open Forum.

- Configuration of the MVAS units. Old signs have been put on eBay, offered £200 for them awaiting payment otherwise will put back on eBay. **ACTIONED CLOSED**

2309.02 FINANCE AND ACCOUNTS

- a) Review invoice payment status. Mower deposit. **MINUTE**- deposit is paid 22/9/23.
- b) Review any outstanding expense claims. Cllr Maker / Benfield. **MINUTE**- none active
- c) Review any outstanding grant applications. Church ground maintenance. **MINUTE**- resolved to approve grant application for church maintenance.
- d) Audits – external auditor report completed satisfactorily. Noted, Cllr Fealey to post. **CLOSED**

2309.03 PLANNING

To consider any Planning Consultee requests.

23/02357/APP Middle Farm change of use. - NO OBJECTION

23/02831/APP Studley House, rear extension – NO OBJECTION.

Mega-Prison status – the decision of the Secretary of State will now be issued on or before 8th November 2023

2309.04 AGENDA REQUESTS

To consider any Agenda item requests submitted by cutoff date.

1. From Members –

- Cllr moloney – review CCTV **MINUTE** – contact VH system supplier for user instructions. Clerk to explore use of CCTV on public highways into village and funding from TVP crime prevention fund. **ACTION**
- Cllr Maker -
 - Reply to 3 priorities for Bucks Council **MINUTE** – Cllr Maker to follow up County responses to Cllr Macpherson queries. **ACTION**
 - Bulb planting within the village **MINUTE** – Cllr Maker was authorised to spend up to £500 on bulbs for verges and claim back. **ACTION**
 - Regular cutting on the entrance to village off Broadway **MINUTE** – Highways to investigate.
 - Village grass cutting next year **MINUTE** – Cllr Maker tabled a village-wide verge map and requested review by next meeting. Cllr Moloney to email contractor contact to Cllr Maker.
- Cllr Scanlon – mowing of war memorial to be added to mowing schedule. Exact area of Council responsibility and delineation of private property to be clarified. **ACTION**

2. From Stakeholders. –

- e) Recreation field maintenance: mower is reserved/ deposit paid. To notify S&S for grant for balance to be progressed. **MINUTE** - Clerk to contact S&S Clerk to progress grant in aid of supporting their retained responsibility to keep area fit for purpose. **ACTION**. It was agreed the Council would become owner & registered keeper and maintain insurance. Disposal of the old tractor to be considered. The Chairman thanked the owner of secure holding facility for continued complimentary support.

3. From Residents. –

Utility excavation spoil dumped on land behind Grove Mews & Beeches. **MINUTE** – resident has been kept appraised of utility contractor schedule. **CLOSED**

Location of Grendon Underwood parish defib2 unit at Springhill. **MINUTE**- resident to be advised of rationale informing the Council decision. **CLOSED**

4. Other - none.

2309.05 **OPEN FORUM FOR MEMBERS** (under adjournment); councillors will be provided the opportunity

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to raise items for discussion at the next meeting.

- Cllr Fealey advised next Litter Pick scheduled for 18th November 2023. PENDING
- Cllr Fealey to arrange wreath for Remembrance Sunday. **ACTION.**
- Post office services to be withdrawn by Post Office Ltd. Residents urged to object through Google. Council to object. **ACTION.**
- Cllr Harris to progress MVAS data capture & presentation process **ACTION**
- Broken village map notice board cover. Cllr Benfield agreed to replace with Perspex and claim expenses.

2309.06 Next Meeting: Members to agree the date, time & venue of the next meeting, scheduled on 24th October 2023. **MINUTE-** so agreed. Cllr Benfield to Chair.

2309.07 PERSONNEL, CONFIDENTIAL INFORMATION

The Parish Council will make a Resolution to exclude the public from this part of the meeting in accordance with Public Bodies (admission to meetings) Act 1960 - an invitation to attend interview has been issued for post of Clerk. **MINUTE-** application for post of Clerk/RFO and interview recommendations were discussed. Resolved to make conditional offer.

The Chairman closed the meeting at 21.55

Signed as a true and accurate record: Dated

Cllr K. Moloney, Chairman presiding.

GRENDON UNDERWOOD PARISH COUNCIL			SEPT 23	
Date	Type	Transaction Description	Debit	Credit
01/09/2023	SO	MARION RYLEY professional services	£ 10.00	
15/09/2023	BGC	BUCKINGHAMSHIRE CO precept Pt2		£ 10,425.50
22/09/2023	FPO	LONGMOOR FARM ENTE mower deposit 200318	£ 1,430.00	
22/09/2023	DD	SOUTHERN ELECTRIC 095668551	£ 90.53	
29/09/2023	FPO	HMRC - ACCOUNTS	£ 67.60	
29/09/2023	FPO	CLERK SEPT 2023 SALARY	£ 270.40	